

- Q-6 B Describe the components of a circulation system (07)
- Q-7 A Discuss the need and objectives of binding and preservation of materials in libraries. Describe the different kinds of binding. (07)
- Q-7 B Define the concept of Total Quality Management (TQM). How is TQM implemented in a library and information centre environment? (07)
- Q-8 A Briefly explain the methods and techniques of personnel planning (07)
- Q-8 B Discuss the need and purpose of 'Human Resource Development (HRD)'. Explain the various components of HRD (07)

Q-1 Attempt the following questions: (14)

- Scientific Management $\mathcal{G}L_j \mathcal{F} \mathcal{F} \mathcal{F} \mathcal{V} \mathcal{F}_5 \mathcal{M}$
- Directing $\mathcal{X} \mathcal{A} \mathcal{K} / ?$
- Management Information System $\mathcal{G}L_j \mathcal{F} \mathcal{F} \mathcal{F} \mathcal{V} \mathcal{F}_5 \mathcal{M}$
- Periodical Display Rack $\mathcal{G} \mathcal{F}_5 | \mathcal{S} \mathcal{F} \mathcal{Z} \mathcal{V} \mathcal{F}_5 \mathcal{M}$
- Library Equipment $\mathcal{G} \mathcal{F}_5 | \mathcal{S} \mathcal{F} \mathcal{Z}$
- Non-book materials $\mathcal{G} \mathcal{F} \mathcal{R} \mathcal{F} \mathcal{Z} \mathcal{J} \mathcal{U}'' \mathcal{G} \mathcal{L} \mathcal{I} \mathcal{Y} \mathcal{J}$
- $\mathcal{G} \mathcal{F} \mathcal{S} \mathcal{L} \mathcal{I} \mathcal{J} \mathcal{J} \mathcal{Y} \mathcal{F}_5 \mathcal{G} \mathcal{G} \mathcal{F}_{38} \mathcal{S} \mathcal{M}$
- $\mathcal{F} \mathcal{A} / \mathcal{Z} \mathcal{L} \mathcal{D} \mathcal{F}_8 / \mathcal{V} \mathcal{A} \mathcal{N} \mathcal{F} \mathcal{H} \mathcal{L} \mathcal{T} \mathcal{O} \backslash \mathcal{G} \mathcal{L} \mathcal{F} \mathcal{F} \mathcal{N} \mathcal{L}$
- Zero-Base Budgeting $\mathcal{G} \mathcal{L} / \mathcal{J} \mathcal{X} / \mathcal{G} \mathcal{F} \mathcal{F} \mathcal{R} \mathcal{F} \mathcal{Z}_5 \mathcal{F} \mathcal{A} \mathcal{R}_5 \mathcal{F} \mathcal{G} \mathcal{D} \mathcal{F} \backslash ; \mathcal{D} \mathcal{H} \mathcal{F} \mathcal{J} \mathcal{M}$
- Total Quality Management $\mathcal{V} \mathcal{D} \mathcal{S} \mathcal{Z} \mathcal{J} \mathcal{F} \mathcal{D} \mathcal{F}_8 / \mathcal{G} \mathcal{F} \mathcal{D} / \mathcal{G} \mathcal{V} \mathcal{J} \mathcal{Z} \mathcal{M} \mathcal{W} \mathcal{M}$
- Personnel planning ; $\mathcal{D} \mathcal{H} \mathcal{F} \mathcal{J} \mathcal{M}$
- Binding $\mathcal{G} \mathcal{L} / \mathcal{J} \mathcal{W}^5 | \mathcal{S} | \mathcal{F} \mathcal{F} \mathcal{F} \mathcal{N} \mathcal{L} \mathcal{V} \mathcal{F}_5 \mathcal{M}$
- $\mathcal{F} \mathcal{A} / \mathcal{Z} \mathcal{L} \mathcal{D} \mathcal{F} \backslash \mathcal{B} \mathcal{Z} \mathcal{F} \mathcal{G} \mathcal{F} \mathcal{O} \mathcal{F} \mathcal{F} \mathcal{N} \mathcal{F} ; \mathcal{D} \mathcal{H} \mathcal{F} \mathcal{J} \mathcal{M} \mathcal{P}$
- Inter Library loan ; $\mathcal{D} \mathcal{H} \mathcal{F} \mathcal{J} \mathcal{M} \mathcal{P}$

Q-2 to Q-8 $\mathcal{D} \mathcal{F} \mathcal{A} \mathcal{Y} \mathcal{L} \mathcal{S} \mathcal{M} \mathcal{S} \mathcal{M} \mathcal{S} \mathcal{M} \mathcal{R} \mathcal{F} \mathcal{Z}_5 | \mathcal{G} \mathcal{M} \mathcal{B} \mathcal{M}$

Q-2 Management ; $\mathcal{F} \mathcal{Y} / ; \mathcal{S} / \mathcal{F} \mathcal{J} / \mathcal{F} ; \mathcal{F} \mathcal{D} \mathcal{F} \mathcal{J} \mathcal{I} ; \mathcal{w} \mathcal{W} \mathcal{F} \mathcal{A} \mathcal{J} ; \mathcal{A} \mathcal{W} \mathcal{F} \mathcal{A} \mathcal{Y} \mathcal{O} \mathcal{L}$'s and Barnard's $\mathcal{G} \mathcal{F}$ (14)
 $\mathcal{S} \mathcal{M} \mathcal{U} \mathcal{N} \mathcal{F} \mathcal{G} \mathcal{G} \mathcal{L} \mathcal{R} \mathcal{R} \mathcal{F}'' \mathcal{S} \mathcal{Z} \mathcal{M}$

Q-3 A Management Information System $\mathcal{G} \mathcal{F} \mathcal{V} ; \mathcal{Z} \mathcal{S} \mathcal{F} \mathcal{Z} \mathcal{S} \mathcal{I} \mathcal{F} \mathcal{S} \mathcal{M} ; \mathcal{D} \mathcal{H} \mathcal{F} \mathcal{J} \mathcal{M}$ (07)

Q-3 B $\mathcal{G} \mathcal{L} \mathcal{F} \mathcal{A} / \mathcal{Z} \mathcal{L} \mathcal{A} \mathcal{L} \backslash \mathcal{U} \mathcal{G} \mathcal{F} \mathcal{V} \mathcal{F} \mathcal{J} \mathcal{M} \mathcal{H} \mathcal{G} \mathcal{S} \mathcal{Z} \mathcal{L} \mathcal{J} \mathcal{B} \mathcal{J} / \mathcal{S} | \mathcal{F} \mathcal{Z} \mathcal{V} \mathcal{E} \mathcal{S}$ (07)
 $\mathcal{J} \mathcal{R} \mathcal{F} \mathcal{Z} \mathcal{S} \mathcal{F} \mathcal{V} \mathcal{M} \mathcal{R} \mathcal{R} \mathcal{M}''$

Q-4 $\mathcal{S} / ; \mathcal{S} \mathcal{S} \mathcal{S} ; \mathcal{N} \mathcal{U} \mathcal{L} \mathcal{G} \mathcal{F} \mathcal{I} ; \mathcal{w} \mathcal{W} \mathcal{F} \mathcal{A} \mathcal{J} \mathcal{M} / \mathcal{J} \mathcal{Q} \mathcal{F} / \mathcal{J} \mathcal{U} \mathcal{J} \mathcal{F} \mathcal{Z} \mathcal{R} \mathcal{R} \mathcal{F}'' \mathcal{S} \mathcal{Z} \mathcal{M}$ (14)



Q-5 ;FDIIS GL₅ | F%IL DFs/; FD/, VFJMHG VG/ SFS" JFGL: DHF JMP (14)

Q-6 A Stacking X/\ K/P? Stacking/\ V; UV; U_{5w}WJLVMM RRM" (07)

Q-6 B Circulation System GF₃₈SM: J: JFZ J₆" JM (07)

Q-7 A .F. A| ZL: FDU| L GL AF\W°L VG/ HF/ J°L DFs/ GF_pN/X VG/ HZ/ZL JFJ RRM" VG/ AF\W°L GFH/NFH/NF₅ | SFS J₆" JM (07)

Q-7 B Total Quality Management (TQM) GL jFfjF VF₅M U | \GF JVG/ DFGLJL S/gN DFA TQM S/ JLZLJ/ VD, DFA D/S JM? (07)

Q-8 A jFSJL UVVFJMHG GL_{5w}WJLVMM VG/ JSGL SMs/\ SDF: DHF JM (07)

Q-8 B Human Resource Development (HRD) GF HZ/ZL JFJ VG_pN/X RRM" P Human Resource Development JJJW₃₈SM: DHF JMP (07)

